

THE GEM & JEWELLERY EXPORT PROMOTION COUNCIL  
3<sup>rd</sup> FLOOR, RAJASTHAN CHAMBER BHAWAN  
M.I. ROAD, JAIPUR 302003

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**NOTICE FOR INVITATION OF TENDER FOR PROCUREMENT OF INSTRUMENTS AND SAMPLES**

**Tender No.: TIES/2018-19/01, dated 12<sup>th</sup> March, 2019**

Sealed tenders (**two bid system**) are invited for procurement of equipment / instruments as per the list mentioned in the tender document. The acceptance of the tender shall be subject to fulfilment of instructions and conditions mentioned in the tender document.

The Tender Document contains eight pages including this page (plus, annexes).

- Section A: Instruction to Bidders
  - Section B: Conditions of Contract
  - Section C: Key Technical Specifications and Bid Security Amount
  - Section D: Bid Format
- Annexure 1 to 7

Last date of Receiving sealed Bids: **3<sup>rd</sup> April 2019 by 5.00PM**

Technical Bids shall be opened on: **5<sup>th</sup> April 2019 at 11.00AM**

Financial Bids shall be opened on a later date (within 45 days from the date of opening of technical bids) after completion of Evaluation of Technical Bids. Technically qualified bidders will be informed accordingly.

Sd/-

Regional Director

**Cost of Tender Document: Rs. 1000/-**

Please submit separate bid for each item

Tender Document Serial No.

Signature with Seal

## Section A: Instructions to Bidders

1. Tender is to be submitted to the Regional Director at the above mentioned address.
2. Tender Document Fees: Tender Document can be obtained by paying fee of Rs 1000/- (non-refundable) in the form of cash/Demand Draft. If the same is downloaded from the website then the tender document fees of Rs 1000/= (non-refundable) in form of cash/Demand Draft should be deposited along with tender documents, failure to submit the same, offer of the bidder is liable to be rejected. Tender fees should be submitted in cash or demand draft.
3. All demand drafts submitted should be drawn on reputed commercial bank in favour of the "Gem and Jewellery Export Promotion Council" payable at Jaipur.
4. The Tender is to be submitted under "Two Bid" system, Viz. Two separate sealed covers each should contain Technical Bid (except price) and other should contain commercial / price bid. Both the bids are to be packed in one sealed cover.
5. Separate bids are to be submitted for each item in individual tender document.
6. Bid security amount (earnest money) as given in Section C is to be furnished with Technical Bid.
7. On the day of Tender opening only Technical Bid will be opened. Price / Financial bid will be opened on a fixed later date for the successful technical bidders.
8. The cover containing quotation should be sealed and superscripted "Tender for procurement of (*name of instrument / equipment*) for Gem Testing Laboratory" and posted or deposited in person to the office of The Gem & Jewellery Export Promotion Council, 3<sup>rd</sup> Floor, Rajasthan Chamber Bhawan, M.I. Road, Jaipur 302003, so as to reach not later than 5.00 PM on 3<sup>rd</sup> April 2019.
9. It is the responsibility of the bidders to see that their tenders reach the office of The Gem & Jewellery Export Promotion Council at the above address by due date and time. The fact of having posted an offer in time will not bind the Gem & Jewellery Export Promotion Council for considering the tender.
10. An authorized representative of the Bidder may remain present at the time of opening of the tenders.
11. The person signing the tender should, duly authenticate any errors or corrections in the tender. Over writing should be avoided.
12. Validity of Tender: The offer should remain open for Six months from the date of opening of tender and there should be clear mention in the Tender to that effect.
13. The Gem & Jewellery Export Promotion Council reserves the right to accept or reject any tender or the whole tender process without assigning any reason whatsoever.
14. Any kind of canvassing in regard to the offer after submitting the tender will be treated as disqualification.

15. Arbitration: In the event of any question, dispute or difference arising out of or in connection with this contract, the same shall be settled amicably by mutual consultations. If such resolution is not possible then the unresolved dispute or difference shall be referred to the sole arbitration by a person appointed by the Gem & Jewellery Export Promotion Council and shall be conducted at the Jurisdiction of Jaipur Court only.

## **Section B: Conditions of Contract**

1. It should be specifically stated whether GST / VAT / Packing / Delivery Charges / Insurance charges, etc are payable in addition to the price quoted, otherwise, the price quoted will be assumed to be all inclusive and no separate tax or charges will be paid in the event of the offer being accepted.
2. Payments will be made in parts and such payment schedule will be finalised by The Gem & Jewellery Export Promotion Council based on the final negotiation meeting with the successful bidder, before release and acceptance of the purchase order.
3. The earliest date by which delivery can be completed should be mentioned in the tender. Failure to effect delivery by the stipulated date may render the bidders liable to pay liquidate damage at the rates as prescribed by the Gem & Jewellery Export Promotion Council.
4. The equipment/s will be inspected by a representative of the Gem & Jewellery Export Promotion Council at the time of delivery / installation and unacceptable part/s will be subject to removal / replacement at the risk, cost and responsibility of the supplying firm.
5. The equipment/s to be securely packed and delivered to the premises of Gem Testing Laboratory, Jaipur.
6. Rectification of any defects noticed during the period of five years from the date of installation shall be the responsibility of the supplying firm at their own cost and risk.
7. The Tender not received on "Two Bids" basis is liable to be rejected.
8. Complete payment will be made after satisfactory completion of the supply and installation and shall be subject to the fulfilment of other terms & conditions of the Tender.
9. The schedules of delivery and installation as per purchase order should be strictly adhered to. In case, there is delay either in delivery or successful installation, the firm will be liable to pay liquidated damages @ 2% of the total value of the order per month or part of month during which the delivery of such goods may be in arrears where delivery thereof is accepted after expiry of the aforesaid period.
10. No interest is payable on the Bid security deposit amount.
12. The validity of the bank draft / guarantee submitted as the Bid security should be suitably extended by the Bidder, if needed, beyond validity of the tender.
13. The Bid security will be returned to the bidders after completion of the tendering process.

14. In case of withdrawals or amendments or impairs or derogates or non-compliance of Tender condition(s) of the offer in any respect within the validity period of the tender, the Bid security amount is liable to be forfeited.

15. The Performance security deposit amount equivalent to 5% of the bill amount will be deducted from the payment and returned to the supplier after five years of satisfactory completion of warranty period as per terms and conditions of the Tender and Purchase Order. Optionally, the successful bidder may also submit Performance Bank Guarantee amounting to 5% of the total order value.

16. In case, the rates quoted in the Financial Bid submitted are in the foreign currency then it should be in the freely convertible foreign currency. For the purpose of comparison of the quoted price with the bidders who have quoted their price in INR, the rate of exchange shall be taken as the rate prevailing on the date of opening of the financial bid.

17. All items given in Section C to be quoted with F.O.R / F.O.B Jaipur. Customs clearance and delivery to Gem Testing Laboratory, Jaipur will be done by the successful bidder. The Gem & Jewellery Export Promotion Council will release payment towards applicable customs duty and clearing charges separately.

18. Charges for customs duty and all required documents for clearing will be released on presentation of original invoice, country of origin certificate from Chamber of Commerce and airway bill.

19. The successful bidder shall visit and inspect the site for preparing it for installation of the equipment/s. A detailed plan / layout shall be submitted for civil work (if required), which includes air conditioning, furniture, environment and safety compliances, etc.

20. The Gem & Jewellery Export Promotion Council is not bound to accept the lowest bid since due weightage shall be given to several factors besides the commercial bid and decision of the Gem & Jewellery Export Promotion Council to that effect shall be final and binding.

21. All costs and expenses incurred by the Bidders in anyway associated with development, preparation and submission of responses, including but not limited to attendance at meetings, discussions, etc or providing any additional information required by the Gem & Jewellery Export Promotion Council, will be borne entirely and exclusively by the bidders.

22. Preference would be given to the bids submitted by Original Equipment Manufacturers or Principles having direct operations in India.

23. If dealers participate, they need to submit an undertaking from the manufacturer towards providing service as per the conditions given in the tender.

24. It will be the responsibility of the bidders to obtain all necessary export / import permissions and/or clearances well in advance to meet out the delivery and installation schedule.

**Section C: Key Technical Specifications and Earnest Money Deposit (Bid Security Amount)**

S. No.	Name of Instrument and Quantity	Specifications	Bid Security Amount (in Rs.)
1.	LA-ICPMS System with all required accessories - 1no.	Please see annexure 1 for detailed specifications and compliance statement	5,00,000
2.	X-Ray Imaging - 1no.	Please see annexure 2 for detailed specifications and compliance statement	3,50,000
3.	Diamond Screening Machines – 2 nos.	Please see annexure 3 for detailed specifications and compliance statement	1,30,000
4.	Gemmological Microscope – 1 no.	Please see annexure 4 for detailed specifications and compliance statement	20,000
5.	20 KVA Online UPS System - 1no.	Please see annexure 5 for detailed specifications and compliance statement	15,000
6.	Pearls	Please see annexure 6 for detailed specifications and compliance statement	20,000
7.	Coloured Gemstones	Please see annexure 7 for detailed specifications and compliance statement	30,000

**Note:** The Gem & Jewellery Export Promotion Council reserves the right to revise the minimum technical specifications as given in annexes 1 to 7 (if required), during technical evaluation and demonstration of the offered equipment.

Section: D  
FORMAT FOR SUBMITTING TECHNICAL BID  
(To be copied/ type written and submitted in sealed cover)  
THE GEM & JEWELLERY EXPORT PROMOTION COUNCIL  
Tender No. :TIES/2018-19/01 Dated: 12<sup>th</sup> March , 2019

*This form is to be submitted along with the compliance sheet (annexure 1 to 7, whichever is applicable)  
in a sealed cover.*

Name of the item / instrument:

Make (with Model quoted):

If bid is submitted by Original Equipment Manufacturer / Principle office (yes / no):

General Information Form

S. No.	Particulars	Details
1.	Date of application	
2.	Name of the bidder	
3.	Registered Address	
4.	Contact Address	
5.	Contact Phone (in case of any query)	
6.	Contact Email	
7.	TIN	
8.	PAN	
9.	GST No.	
10.	Bid Security Deposit Amount	
11.	Draft No. and Date	
12.	Issuing Bank (with Branch)	
13.	Validity of Draft	
14.	Whether agreed to abide by all terms & conditions of the Tender document (yes / no)	
15.	Attach certificate copies of last three installations of the quoted make or (immediately earlier generation)	

Delivery Period:

\_\_\_\_\_  
[Signature with date, name and designation]

Duly authorised to sign Bid for and on behalf of  
Messrs \_\_\_\_\_

[Name & address of the manufacturer / supplier with Seal]

Section: D

BID SUBMISSION FORM

(To be copied or type written and submitted with Financial Bid)

To,  
The Gem & Jewellery Export Promotion Council  
3<sup>rd</sup> Floor, Rajasthan Chamber Bhawan  
M.I. Road, Jaipur 302003

Date\_\_\_\_\_

Ref.: Your Bidding Document No. TIES/2018-19/01; dated 12<sup>th</sup> March 2019

We, the undersigned have examined the above mentioned Bidding Document, including amendment /corrigendum No. \_\_\_\_\_, dated \_\_\_\_\_ (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver\_\_\_\_\_

\_\_\_\_\_  
(Description of goods and services) in conformity with your above referred document for the sum as shown in the price schedule(s), attached herewith and made part of this Bid. We further understand that you are not bound to accept the lowest or any Bid you may receive against your above-referred Bid Reference.

We confirm that we do not stand deregistered/banned/blacklisted by any Government Authorities. We confirm that we fully agree to the terms and conditions specified in above mentioned Bidding Document, including amendment/ corrigendum if any.

Our TIN, PAN and GST No. are as follows:

TIN\_\_\_\_\_

PAN\_\_\_\_\_

GST No.\_\_\_\_\_

\_\_\_\_\_  
[Signature with date, name and designation]

Duly authorised to sign Bid for and on behalf of

Messrs\_\_\_\_\_

[Name & address of the manufacturer / supplier with Seal]

Encl: Price Schedule

Section: D

THE GEM & JEWELLERY EXPORT PROMOTION COUNCIL  
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Fax: 91-0141-2567921

Website: www.gjepc.org

(Financial Bid to be submitted in sealed cover)

Price Schedule

Name of the item / instrument:

Make (with Model quoted):

Particulars	Amount
Quoted price (excluding Import Duty, but inclusive of local taxes, insurance, shipping, etc.)	
Approximate Import Duty with HS Code, and clearing charges	
Local accessories / items	
Any additional item	
<b>Total</b> (landing cost at the premises of Gem Testing Laboratory, Jaipur)	

**Total in Indian Rupees** (on the basis of conversion rates prevailing on the date of submission)

\_\_\_\_\_

\_\_\_\_\_

[Signature with date, name and designation]

Duly authorised to sign Bid for and on behalf of

Messrs \_\_\_\_\_

[Name & address of the manufacturer / supplier with Seal]