



PROCEDURE FOR SUBMISSION OF SAMPLES FOR CERTIFICATION AT GEM TESTING LABORATORY THROUGH EMPANELED LOGISTICS COMPANY

OPTION 1: COLLECTION AND DELIVERY FROM/TO DESIGNATED DESK AT RAJASTHAN CHAMBER BHAWAN, M.I. ROAD, JAIPUR

OPTION 2: COLLECTION AND DELIVERY FROM/TO DOORSTEP (Within Municipal Limits of Jaipur City)

COLLECTION AND DELIVERY SCHEDULE

Collection Time	Up to 1:30 PM	After 1:30 PM
Delivery at Laboratory	By 3:00 PM on same working day	By 3:00 PM on next working day
Delivery to Client after Certification	Between 4:00 PM and 6:00 PM on next working day or as per workload with laboratory	Between 4:00 PM and 6:00 PM in two working days or as per workload with laboratory

COLLECTION AND DELIVERY SCHEDULE

Pick-up Request Time	Up to 1:00 PM	After 1:00 PM
Pick-up	Same working day	Same working day or next working day as per convenience of client and logistics partner
Delivery at Laboratory	By 3:00 PM on same working day	By 3:00 PM on next working day
Delivery to Client after Certification	Between 4:00 PM and 6:00 PM on next working day or as per workload with laboratory	Between 4:00 PM and 6:00 PM in two working days or as per workload with laboratory

PROCEDURE

- ◆ Client needs to fill and carry Order Form-cum-Delivery Challan (available at GTL Website, www.gtljaipur.info and Logistics Partner's Desk)
- ◆ Client will pack the samples for certification in a (transparent) plastic box / bag.
- ◆ Client will visit the designated collection desk of logistics partner, located at 2nd floor, Rajasthan Chamber Bhawan, M. I. Road, Jaipur (old location of the laboratory)
- ◆ Client handovers the sealed box / bag to the representative of Logistics Partner, along with stamped and signed Order form-cum-delivery challan. Makes necessary payment to Logistics partner for round trip.
- ◆ Logistics Partner Executive will check the form and seal the samples again in another bag in presence of the depositor, which will be countersigned by the client.
- ◆ Logistics Partner will deliver the package at laboratory.
- ◆ Laboratory staff will verify the seal of package and client's signature at the time of receiving the package.
- ◆ Sealed bag / box will be opened in front of a camera and verified against the order form. Any damage / discrepancy shall be immediately informed to the client.
- ◆ An acknowledgement of receipt of samples will be sent to client's email address mentioned in the order form. This will also include estimated certification fees. The client may pay the fees directly in bank account of GTL or in cash at the Accounts desk at Regional Office of the GJEPC.
- ◆ On receipt of confirmation of receipt of certification charges, logistics partner will deliver the samples and reports to the client.

PROCEDURE

- ◆ Client will call the contact numbers of logistics partner to arrange a pick-up of samples for certification, given on GTL website, www.gtljaipur.info or below.
- ◆ Client needs to fill Order Form-cum-Delivery Challan available at GTL Website, www.gtljaipur.info
- ◆ Client will pack the samples for certification in a (transparent) plastic box / bag.
- ◆ Client handovers the sealed box / bag to the representative of Logistics Partner, along with stamped and signed Order form-cum-delivery challan. Makes necessary payment to Logistics partner for round trip.
- ◆ Logistics Partner Executive will check the form and seal the samples again in another bag in presence of the client, which will be countersigned by the client.
- ◆ Logistics Partner will deliver the package at laboratory.
- ◆ Laboratory staff will verify the seal of package and client's signature at the time of receiving the package.
- ◆ Sealed bag / box will be opened in front of a camera and verified against the order form. Any damage / discrepancy shall be immediately informed to the client.
- ◆ An acknowledgement of receipt of samples will be sent to client's email address mentioned in the order form. This will also include estimated certification fees. The client needs to pay the fees directly in bank account of GTL before 1:00 PM on scheduled delivery date and share the proof of payment with laboratory via email.
- ◆ On confirmation of receipt of certification charges, laboratory staff will hand over the package to logistics partner for delivery to the client.

CHARGES (in addition to certification fees)

Logistics Charges: Rs. 120/- (Rupees One Hundred Twenty Only), inclusive of GST, per package, per round trip
Insurance Charges (if required): 0.03% of invoice / declared value

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Insurance Charges (if required): 0.03% of invoice / declared value

PLEASE NOTE THAT THE ABOVE ARRANGEMENT IS DONE TO FACILITATE THE TRADE AND PROVIDE LOGISTICAL SUPPORT. THE SENDER SHALL ENTER INTO A SEPARATE AGREEMENT WITH THE LOGISTICS COMPANY AND GTL JAIPUR / GJEPC SHALL NOT BE RESPONSIBLE AND LIABLE FOR ANY CLAIMS OR LOSS OF PROPERTY / GOODS. CLIENTS ARE FREE TO USE SERVICES OF ANY LOGISTICS COMPANY TO SEND THE SAMPLES.

Pick-ups can be scheduled at following contact details:

SECURE GLOBAL LOGISTICS
 Tel: 91-141-4020900, 9799010156, 7688866668
 Email: info@secureglobal.co.in

For further information, please contact:

GEM TESTING LABORATORY
 Tel: 0141-2770995, 2941470
 Email: gtl@gjepcindia.com

GEM TESTING LABORATORY



FEE SCHEDULE (2020-21)

A. Single Gemstone – Loose or Mounted	Fees (in Rs.) per stone– including GST	
	Member (GJEPC)	Non-Member
Regular Category –returned on next working day	850	1050
Urgent Category – returned in 3-4 hours	1300	1650

B. Packet Lot – Loose Gemstones (all stones must be of same colour to qualify for a packet lot)	Fees (in Rs.) per stone– including GST	
	Member (GJEPC)	Non-Member
<i>Option 1: Reports issued are based on testing of all pieces in a packet</i>		
5 – 99 pieces: Ruby, Sapphire, Emerald	400	500
5 – 99 pieces: Other Gemstones	300	400
100 – 499 pieces: All Gemstones, above 0.05 ct each		150
500+ pieces: All Gemstones, above 0.05 ct each		125
200+ pieces: All Gemstones, below 0.05 ct		100
<i>Option 2: Reports issued are based on testing of 25% pieces in a packet</i>		
Minimum 100 pieces (25% pieces shall be charged)		200

C. Bead Strings Minimum Length: 10 cm	Fees (in Rs.) per 10 cm– including GST	
	Member (GJEPC)	Non-Member
Ruby, Sapphire, Emerald	2500	3000
Other Gemstones	1800	2250

D. Grading - Loose Diamond	Fees (in Rs.) per stone– including GST				
	Report Size	Member (GJEPC)		Non-Member	
		A4-Size	Credit-Card	A4-Size	Credit Card
0.05 – 0.22 ct		950	750	1150	900
0.23 – 0.29 ct		1100	850	1300	1000
0.30 – 0.49 ct		1300	1050	1550	1250
0.50 – 0.69 ct		1500	1150	1800	1400
0.70 – 0.99 ct		1700	1250	2050	1500
1.00 – 2.00 ct		2100	1500	2500	1800

A4-size report will accompany a credit-card sized report, complimentary

E. Jewellery Item Type	Fees (in Rs.) per item– including GST		
	Slab 1 (up to 5 pieces)	Slab 2 (6- 25 pieces)	Slab 3 (26+ pieces)
Rings/Pendants/Earrings/Bracelets/Bangles	500	350	300
Necklaces	1000	700	600
Top-up for Diamond Grading (minimum chargeable: 1 ct)		150 per ct	100 per ct